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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Auditor

Requestor: Miranda Jarouche

Funding Account & Description: 1010 0120 530700

Req. Date: 06/17/2014

Vendor: SHI

Type of Request (check all that apply):☐ Hdw ☒ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal
Original Purchase Date☒ State Term Contract ID 0A1108

Description or Nature of Request and for whom this is intended:

Lucas County Auditor intends to purchase 4 MS Office Pro 2013 for PCs in Weights and Measures.

Hdw/SW/Service Item Descr	Quote #	Wrrnty Term	Qty	Unit Cost	Support Cost	Total Cost
79P-04712 MS Office Pro 2013 License	8079916		4	\$ 329.18	\$ 0.00	\$ 1,316.72
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 1,316.72

Business Reason or Justification:

The current version of MS Office Pro is required for the new PCs in Weights and Measures.

**Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2**

Planned Location:

Desktop

If Other please specify:

Network Connection Required?

☐ Yes ☐ No ☒ N/A

LCIS installation assistance needed?

☒ Yes ☐ No

Date:

LCIS on-going support required?

☒ Yes ☐ No ☐ N/A

ITB or RFP completed?

☐ Yes ☐ No ☒ N/A

LCIS Management review completed?

☒ Yes ☐ No

Exclusion

DP Board Approved?

☐ Yes ☒ No

MS Office Suite

Exclusion

Date of Approval:

6/17/2014

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by Jason Gears.



**Pricing Proposal****Quotation #:** 8079916**Description:** Office Pro**Created On:** May-28-2014**Valid Until:** Jul-27-2014

LUCAS COUNTY INFORMATION SRVCS

Jeremy Burnat

ONE GOVERNMENT CENTER

SUITE 400

TOLEDO, OH 43604

United States

Phone: (419) 213-4037

Fax:

Email: jburnat@co.lucas.oh.us

Account Representative

Robert Wachocki

290 Davidson Avenue

Somerset, NJ 08873

Phone: 732-868-8769

Fax: 732-868-8857

Email: Robert_Wachocki@shi.com

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus 2013 - License - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 79P-04712	4	\$329.18	\$1,316.72
Total			\$1,316.72

Additional Comments

Retrieve your quote:<https://www.shi.com/Quotes/Quoteinfo.aspx>

The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.